

# **Vinayak Vidnyan Mahavidyalaya, Nandgaon Kh.**

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### **Annual Action Taken Report**

**(Year-2020-21)**

<b>Agenda/Issues</b>	<b>Action taken</b>
<b>Confirmation minutes of all IQAC meetings in the session</b>	Confirmed and all related document is submitted to IQAC.
<b>Academic Session Planning</b>	All the teaching staff have prepared Teaching Plan as per the academic calendar of SGBAU and it is implemented as directed.
<b>Certificate courses</b>	5 certificate courses were approved and conducted by departments Physics, Botany, Zoology, Chemistry, and department of Commerce & management
<b>NAAC Criterion</b>	Review of NAAC work is taken and documentations were verified.
<b>Council of Heads of the Department</b>	Regular meeting was taken and academics related activities were discussed and planed.
<b>Purchase Committee</b>	Purchases were done by Purchase Committee.
<b>Research Development and Promotion Policy</b>	Financial Assistance is given to the applicants under the policy for Research activities /FDP / Professional memberships.

<p><b>Workshops organized by IQAC</b></p>	<ol style="list-style-type: none"> <li>1. Library as a learning resource Center (Dated 12/08/2020)</li> <li>2. Academic Performance Indicator (API) (Dated:24/10/2020)</li> <li>3. IPR: Intellectual Property Rights (Dated: 26/04/2021)</li> <li>4. Teaching Methodology (Dated26/05/2021)</li> <li>5. Two Days Workshop on Office Administration and Laboratory Management (Dated: 28/05/2021 to 29/05/2021)</li> </ol>
<p><b>Workshops/ seminars/conferences/guest lectures organized by all the Departments and Cells</b></p>	<p>The report of all the Workshops/ seminars/conferences/guest lectures organized by all the Departments and Cells were submitted to IQAC.</p>
<p><b>Extension /Outreach Activities</b></p>	<p>Conducted by the department and NSS like Vaccination Drive, COVID-19 awareness programs etc.</p>
<p><b>Academic Audit-2020-21</b></p>	<p>Academic Audit has been conducted for the year 2020-21 to strengthen the teaching and learning process and documentation.</p>
<p><b>Gender Equality programs</b></p>	<p>Various programs were conducted through IQAC and Women Cell</p>
<p><b>Green-Energy-Environment Audit</b></p>	<p>Conducted by certified Auditing Authority</p>

<b>E-governance</b>	The annual report of E-governance policy implementation is approved by Governing Body.
<b>ICT tools and Online Teaching</b>	1. Zoom App, Google Meet App, Recorded videos were suggested for online teaching and successfully implemented by all teaching staff 2. The teaching related ICT tools were provided for online teaching due to COVID -19 pandemic.
<b>Feedback Analysis</b>	Analyzed and action taken accordingly.
<b>COVID-19 Pandemic</b>	All the norms were followed. All staff members have been vaccinated through the Vaccination Drive in the Campus
<b>Equipment's and laboratory Material</b>	Purchased as required.
<b>International Web Conference- NANOMAT-2021</b>	Proposal from department of Physics is accepted and approved.
<b>Grievances</b>	All the grievances were solved on time by the Grievance Cell
<b>Placements</b>	Campus placement drive and various competitive exams teaching were carried out through Training and Placement Cell and Career Katta



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