

Vinayak Vidnyan Mahavidyalaya, Nandgaon Kh.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting No.1 (Session 2022-23)

NOTICE

As directed by the Hon. Principal a meeting of the IQAC is scheduled on 05/07/2022 at 4:35 p.m. in the principal chamber. All the members are requested to attend the meeting on time.

Agenda:

- 1. Confirmation of minutes of the last meeting on dated 25/06/2022**
- 2. Implementation of Academic Calendar of SGBAU.**
- 3. Academic and extension activities to be conducted throughout the session.**
- 4. Planning for Admission of First year students.**
- 5. Induction program for First year students.**
- 6. NAAC workshop to be conducted in this session.**
- 7. Regarding AVISHKAR-2022 state level Competition.**
- 8. Regarding YOUTH FESTIVAL-2022 of SGBAU.**
- 9. Activities under MoUs.**
- 10. Any other issues with the permission of the chair.**

Date: 03/07/2022

Place: Nandgaon Khandeshwar

**Copy to: 1) All members of IQAC
2) Administrative office**



Dr. Suchita P. Khodke
(IQAC-Coordinator)

Vinayak Vidnyan Mahavidyalaya,
Nandgaon Khandeshwar.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting No.-1 of the session 2022-23

Dated 05/07/2022

Minutes

The meeting of the IQAC for the session 2022-23 was convened by the chairman on 05/07/2022 at 4:35 p.m. onwards as per agenda circulated by the IQAC-Coordinator to all the members. Dr. Suchita Khodke welcomes all the members and readout the agenda of the meeting with the permission of chairman.

Following are the minutes of the meeting No.1 dated 05/07/2022:

➤ **Agenda 1: Confirmation of Minutes of the last meeting on dated 25/06/2022**

All head of the departments have given the information of programs conducted till the date and to be conducted in the remaining session. All the suggested program were successfully completed by the departments. The Chairman and IQAC-Coordinator appreciates the efforts taken by the all the staff members and also suggested to continue such dedicated work for the upliftment of students and thereby the institute. All the data related to the conducted programs were submitted to the IQAC.

➤ **Agenda 2: Implementation of Academic Calendar of SGBAU**

All Staff members were instructed to prepare academic planning for the winter session of 2022 as per the Academic Calendar of SGBAU (notification number 74/2022 on dated 27/06/2022) and were suggested to accordingly academic planning for the session.

➤ **Agenda 3: Academic and extension activities to be conducted throughout the session**

All the departments are requested to propose their programs to be conducted in this winter session of the year 2022-23. All the HoDs of the departments and the

coordinators of NCC and NSS have orally given the activities, workshops, guest lectures to be conducted tentatively during this winter session of 2022-23. The IQAC-Coordinator has suggested to all departments to put proposals in front of IQAC about the activity/workshop/ guest lecture before the conduction of each program. Also, suggested to presanction the budget if required for any programs. All teaching staff were instructed to prepare annual programs related to academic to be conducted during the session (Academic Strategy Plan).

➤ **Agenda 4: Planning for Admission of First year students**

All Head of the Departments have given the responsibility of Admission of the first year and suggested to prepare action plan for it.

➤ **Agenda 5: Induction program for First year students**

The responsibility of conduction of “Induction Program” during the period 22/08/2022 to 27/08/2022 for the student of first year is given to Dr. Dashrath kale and Mr. Nilesh Padole.

➤ **Agenda 6: NAAC workshop to be conducted in this session**

The chairman asked the IQAC coordinator to inform the plan of NAAC workshop to be conducted in this session. Each department is suggested to arrange workshops for the students.

➤ **Agenda 7: Regarding AVISHKAR-2022 state level Competition.**

A committee for the upcoming AVISHKAR-2022 Competition was formed having members as Dr. Yogesh Gawali , Dr. Gajendrasing Pachlore, Dr. Prashant Kharat.

➤ **Agenda 8: Regarding YOUTH FESTIVAL-2022 of SGBAU**

A committee for the upcoming YOUTH FESTIVAL-2022 was formed with Mr. Rajiv Tayde as coordinator and Dr. Gajendrasing Pachlore, Dr. Kavita Kakade, Shyam Dalvi as members for the smooth functioning of Youth Festival-2022.

➤ **Agenda 9: Activities under MOU**

It is informed that all the MOUs are functioning by the coordinators. Also, discussed about the programs to be conducted and already conducted in this session. It is requested to submit the report of conducted activities under MoUs to Mr. Nilesh Padole and requested to do more activities under MoU due to which students will be benefited.

➤ **Agenda 10: Any other issues with the permission of the chair**

An Equal Opportunity Cell is formed by the chairmen and IQAC coordinator Mr. Rajiv Tayde of Department of English was given the responsibility as coordinator of the cell.

Instructed to physical director to prepare a plan to execute various sports activities. The monthly departmental information should be submitted by every department by end of every month to the IQAC.

Following members were present in the meeting:

1) Dr. Alka Bhise (Principal/Chairman)	5) Dr. Gajendrasing Pachlore (Member)
2) Dr. Suchita Khodke (IQAC-Coordinator)	6) Dr. Abhijit Bansod (Member)
3) Dr. Anant Wadatkar-Member	7) Dr. Dr. Prashant Kharat (Member)
4) Dr. Prafullakumar Tayade (Member)	8) Mr. Manoj Kale (Head Clerk)



Dr. Suchita P. Khodke

(IQAC-Coordinator)

Vinayak Vidnyan Mahavidyalaya,
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Vinayak Vidnyan Mahavidyalaya, Nandgaon Kh.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting No.2 (Session 2022-23)

NOTICE

As directed by the Hon. Principal a meeting of the IQAC is scheduled on 16/11/2022 at 3:30 p.m. in the principal chamber. All the members are requested to attend the meeting on time.

Agenda:

- 1. Confirmation of minutes of last meeting on dated 05/07/2022.**
- 2. Syllabus completion review.**
- 3. Conduction of Annual Social Gathering.**
- 4. Discussion regarding all the academic related activities.**
- 5. Review of Grievance Committee and Anti-Ragging Committee.**
- 6. Regarding Winter-2022 examination of SGBAU.**
- 7. Review on NAAC related work.**
- 8. Review of Research work**
- 9. Any other issues with the permission of the chair.**

Date: 14/11/2022

Place: Nandgaon Khandeshwar



Dr. Suchita P. Khodke
(IQAC-Coordinator)

Vinayak Vidnyan Mahavidyalaya,
Nandgaon Khandeshwar.

Copy to: 1) All members of IQAC
2) Administrative office

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting No.-2 of the session 2022-23

Dated 16/11/2022

Minutes

The meeting of the IQAC for the session 2022-23 was convened by the chairman on 16/11/2022 at 3:30 p.m. onwards as per agenda circulated by the IQAC coordinator to all the members. Dr. Suchita Khodke welcomes all the members and readout the agenda of the meeting with the permission of chairman.

Following are the minutes of the meeting No.1 dated 16/11/2022:

➤ **Agenda 1: Confirmation of minutes of the last meeting on dated 05/07/2022**

All head of the departments have given the information of programs conducted till the date. Following are the programs conducted by the departments during the winter session of the year 2022-23:

Name of Department	Name of Programs (Conducted)
Mathematics & Mathematics Society	<ol style="list-style-type: none">1) Pair and Share - One week extension activity by students for the students at Bhoyar School, Nandgaon Kh.2) Workshop on "Reading and Writing of Mathematics"3) Pair and Share- One week activity by students for the students
Physics	<ol style="list-style-type: none">1) Guest Lectures2) One Workshop
Chemistry	<ol style="list-style-type: none">1) Workshop on JAM (Joint Admission Test) Examination2) JAM Application Drive-M.Sc.- Chemistry3) Class for JAM(Joint Admission Test) for M.Sc. in Chemistry-Extension Activity4) Periodic table Drawing competition5) Work shop on "Laboratory Based Induction"

	6) One or two Guest Lectures
Botany	<ol style="list-style-type: none"> 1) Guest Lectures 2) Wild Glory 3) World Fungus Day 4) Online Floral (Tri-Colour) Rangoli Competition.
Zoology	<ol style="list-style-type: none"> 1) My Bappa- ecofirendli Ganesh 2) Ozone Day 3) Aranya Sakha-Award for Young Conservationist 4) Birds' week in the month of November.
Commerce	<ol style="list-style-type: none"> 1) Guest Lecture 2) Industrial Visit
NCC	<ol style="list-style-type: none"> 1) Har Ghar Tiranga 2) Blood Donation 3) Workshop on Eco-Friendly Ganesh 4) College Level Logo Designing Competition 5) Teachers' Day 6) World Rivers Day 7) World Tourism Day 8) Gandhi Jayanti 9) Blood Donation camp
NSS	<ol style="list-style-type: none"> 1) NSS Day 2) Teachers Day-Vidarthi Chalit Mahavidyalaya 3) CBC Test Camp 4) Constitution Day 5) Gadge Baba Punyatithi 6) Poshan Ahar Sptah 7) New Voter Registration Campaign 8) AIDS Day -Awareness Program
IQAC and Green Army Club	<ol style="list-style-type: none"> 1) Workshop on NAAC 2) My Bappa- Eco-friendly Ganesh 3) National Energy Conservation Day 4) Solid Waste Management- Awareness Program
Physical Education (Sports)	<ol style="list-style-type: none"> 1) Sports Activities- Participation in various Sports competition

Following are the programs conducted by different CELLS:

Name of CELL	Name of Programs (Conducted)
Women Cell	<ol style="list-style-type: none"> 1) Guidance lecture on Women Equality on the occasion of International Women Equality Day. 2) Certificate Course on Public Speaking in Marathi and English 3) Jagar Stri Shakaticha -Navratri Utsav-2022.
Heritage Cell	<ol style="list-style-type: none"> 1) Savitribai Fule - Birth anniversary 2) Word Health Day 3) Mahatma Gandhi and Lal Bahadur Shastri- Birth anniversary 4) Gurunanak-Birth anniversary 5) Dr. Panjabrao Deshmukh-Birth anniversary 6) International Human Right Day
Training & Placement Cell	<ol style="list-style-type: none"> 1) Registration of the students in CARRIER KATA(A830). 2) Various programs to be conducted through CARRIER KATA like UPSC Crash course (Online Mode), Banking , Digital Marketing etc. 3) Placement Drive-ICICI 4) Placement drive-Plastisurge 5) Banking Examination Guidance 6) Online Medical Representative Guidance 7) Computer Hardware Training for SC Students. 8) Infosys Spring Board
SC/ST Cell	<ol style="list-style-type: none"> 1) Make aware about different scholarship and opportunities for SC/ST students. 2) Provision for Remedial Classes for SC/ST students 3) Computer Hardware Training for SC Students.

The report of all the programs were submitted to the IQAC- Coordinator Dr. Suchita Khodke. It is found that all the programs were carried out as suggested in the last meeting by all the departments and cells. The Chairman and IQAC-Coordinator appreciates the work of all the faculty.

➤ **Agenda2: Syllabus completion review**

Review of syllabus was taken from each department. All found to be consistent with the Academic Teaching Plan. Also, suggested to take extra lectures and unit tests if required.

➤ **Agenda 3: Conduction of Annual Social Gathering**

It is unanimously decided to celebrate Annual Gathering of this session in the mid of March-2023 For that a committee will be formed in first week of March-2023. Along with this Annual Gathering, IQAC coordinator suggested to conduct sports activities in those days.

➤ **Agenda 4: Discussion regarding all the academic related activities**

All the HoDs have given information about their academic and extension activities to be conducted in the next summer session of 2022-23.

➤ **Agenda 5: Review of Grievance Committee and Anti-Ragging Committee**

As per the information taken from the coordinator of Anti-Ragging committee Dr. Subodh Bansod, not a single case of ragging was listed up till now. The coordinator of Grievance Cell Dr. Pratibha Mahalle resolved all the grievance on time.

➤ **Agenda 6: Regarding Winter-2022 examination of SGBAU**

The responsibility of Controller of Examination Winter-22 is given to Dr. Abhijit Bansod (Department of Mathematics) and Mr. Monoj Kale, Mr. Vinod Marodkar, Mr. Nitin Shakhare, Mr. Anil Dhanorkar , Mr. Ravindra Dange as subordinates.

➤ **Agenda 7: Review on NAAC related work**

All the work related to NAAC were shown by the coordinators. Some queries related to the criterion were discussed.

➤ **Agenda 8: Review of Research work**

All the staff members were requested to publish research papers and published in the UGC approved /reputed journals.

➤ **Agenda 9: Any other issues with the permission of the chair**

The IQAC- Coordinator requested all the staff members to do Orientation Program and Refresher course in the upcoming session.

All on-time suggestions and opinions of all the staff members were carefully analyze and accordingly decisions were made.

The Chairman and IQAC-Coordinator appreciates the efforts taken by all the staff members in various activities and committees.

There being no other point to discuss, the meeting ended with vote of thanks.

Following members were present in the meeting:

1) Dr. Alka Bhise (Principal/Chairman)	5) Dr. Gajendrasing Pachlore (Member)
2) Dr. Suchita Khodke (IQAC-Coordinator)	6) Dr. Abhijit Bansod (Member)
3) Dr. Anant Wadatkar-Member	7) Dr. Dr. Prashant Kharat (Member)
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