



# Vinayak Vidnyan Mahavidyalaya, Nandgaon Kh.

Affiliated to Sant Gadge Baba Amravati University, Amravati

## NAAC

### Criterion-VI

### Governance, Leadership and Management

<https://vinayakmahankh.in> 

+91 7221222245 

vvm197@sgbau.ac.in 

Nandgaon Khandeshwar, Amravati 

## **CRITERION-VI**

### **6.5 Internal Quality Assurance System**



---

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

---



## VINAYAK VIDNYAN MAHAVIDYALAYA

Nandgaon Khandeshwar, Dist. Amravati

(An Institute run by Pravin Khodke Memorial Trust, Amravati)

Sau. Sulbha Sanjay Khodke  
(MLA, Amravati)  
President, P.K.M Trust, Amt.

College Code: 197, Ph. No. 07221-222245  
Email: [vvm197@sgbau.ac.in](mailto:vvm197@sgbau.ac.in)

Dr. Alka Anant Bhise  
(Principal)  
Mob.9823526341

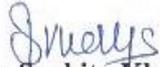
Outward NO. PKMT/VVM/0823/3533

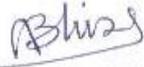
Dt. 10/05/2023

### SELF DECLARATION

This is to certify that, the information, reports, true copies of the supporting documents, numerical data and web links furnished in this file are verified by I.Q.A.C. and head of the Institution and found correct.

Hence this certificate is issued.

  
**Dr. Suchita Khodke**  
**I.Q.A.C. Co-ordinator**  
Vinayak Vidnyan Mahavidyalaya  
Nandgaon Kh.

  
**Dr. Alka A. Bhise**  
PRINCIPAL  
Vinayak Vidnyan Mahavidyalaya,  
Nandgaon Khan, Dist. Amravati



**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

The Internal Quality Assurance Cell (IQAC) of our college was to maintain and enhance the quality of education. The main motto of IQAC is to develop a system for innovative, consistent and improvement in the performance of the institution.

It also stresses the improvement in the quality of education. We IQAC established in the year 2017 but at that time there was only a single full-time teacher in the college and rest of the teaching staff was working on clock hour basis. In the year 2020, we reconstituted our IQAC as there was a recruitment of 20 new full-time teachers with permission of the Government of Maharashtra.

Since then, IQAC has been taken the following initiatives on a regular basis:

1. Online feedback system is introduced for feedback on curriculum, teaching learning which is analyzed and Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.
2. Best practices were established in administration for efficient resource utilization and better services to students and staff were.
3. Practice of Academic and Administrative Audit was initiated and on the basis of which improvement was suggested wherever necessary.
4. The IQAC plays a very important role in maintaining and enhancing the quality of the institution and suggests quality enhancement measures to be adopted.

The IQAC regularly meets every three months and record its minutes and suggestion received from members. The institute has well defined policy for the quality assurance which is ensured by the effective participation from all the stakeholders. The IQAC prepares, evaluates and forwards its suggestion to governing authorities of the institutes in the CDC meeting.

IQAC has strongly upheld the use of ICT tools in the teaching learning process. IQAC always encourage teachers to utilize these tools in classroom teaching and laboratories. It has also recommended the authorities to enrich ICT infrastructure by purchasing ICT tool and broad band Wi-Fi facility. IQAC insists the teachers and non- teaching staff to attend various workshops to learn Google Apps, Video conferencing, use of e-mail, handling ICT instrument etc. For online resources to be made available for students, the college is using SWAYAM-NPTEL etc. Learning management system is introduced and Google classrooms are put into practice. IQAC took efforts to acquire ISO certification for the institute and now we have received ISO 9001-2015 certification. The IQAC take academic audit of each department and various committee every year to increase and maintain the quality of education. Academic audit committee is set up for this purpose. At the beginning of academic session, the committee ask for proposed academic plan including publication, extension activity, collaboration, innovative and best practices, assignment, ICT based activity, students' competition, seminar and workshop. The Committee evaluates the plan submitted by the departments and committees. The committees review their performance at the end of the session. The report of the committee was submitted to the IQAC and the same is put in the College Development Committee for discussion, suggestion and approval. Due to implementation of such academic audit, it is found out that all departments and committees have been constantly improving their curricular, co-curricular and extra cocurricular performances.

**CONTENTS:**

**I. ACADEMIC AUDIT**

**II. ACADEMIC AND ADMINISTRATION AUDIT (AAA)**

**III. GENDER AUDIT**

**IV. ADMINISTRATIVE AUDIT (ISO Certification)**

**V. WORKSHOPS ORGANIZED BY IQAC**

**VI. CAREER ORIENTED AND ADD-ON COURSES**

**I. ACADEMIC AUDIT:**

IQAC conducts Academic Audits to review teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals. The objective of the Academic and Administrative Audit is to evaluate and appraise the functioning of the department and ensure the quality standards of education with respect to curriculum, teaching-learning process, research work, cocurricular and extension activities. Department wise information's are collected in prescribed format. IQAC prepares a time schedule to visit the departments for verification and evaluation. Internal Audit Committee comprises the Principal, IQAC members, and Heads of Departments. The External Audit Committee comprises of academicians and certified consultants. Internal Academic Audit is conducted on yearly basis in the academic session 2017-18, 2018-19, 20219-20,2020-21 and 2021-22. The Committee visits the departments and assesses the performance on various parameters like :

- Curriculum Design & Development – Quality of curriculum & feedback on curriculum; New Courses, Value-added courses, Add-on courses, Certificate courses, Diploma courses, Short-term courses are reviewed.
- Teaching, Learning and Evaluation – Creative and Innovative Teaching methodology, Teaching objectives and Learning outcomes, Remedial and Extra Coaching classes, Evaluation methods, Pass percentage, Student progression/ achievements, Faculty profiles are assessed.
- Research, Consultancy and Extension – Research Projects, Publication, Consultation, Paper presentation, Professional development programs, Field visits, Internships and Industrial visits are evaluated.
- Student Support and Progression – Days of celebration / Seminars, Career counselling & guidance, Training programs, Guest lectures, Workshops, Conferences, and Student participation in Intercollegiate/ Interuniversity events are considered.

- Innovative Best Practices of the Departments – Green Initiatives, Rain Water Harvesting, Extension Activity, Outreach Programs are observed. The departments present their departmental data with supporting documents to the Academic Audit Committee for verification. After Departmental visits, Internal and External Academic Audit Committee prepares a detail report with observations, suggestions and recommendations. It also evaluates the Academic performance of the Departments.

**Link to Academic Audit:** <https://www.vinayakmahankh.in/pdf/Academic%20Audit.pdf>

**Outcome of Academic Audit:**

It is evident from the facts that due to the Academic Audit; we are able to nurture the healthy competition among the staff members and departments, which is beneficial to students and there by the institute. We hope this healthy practice of IQAC and honest efforts of the staff members will result into a big change in academic as well as overall development of the institution.

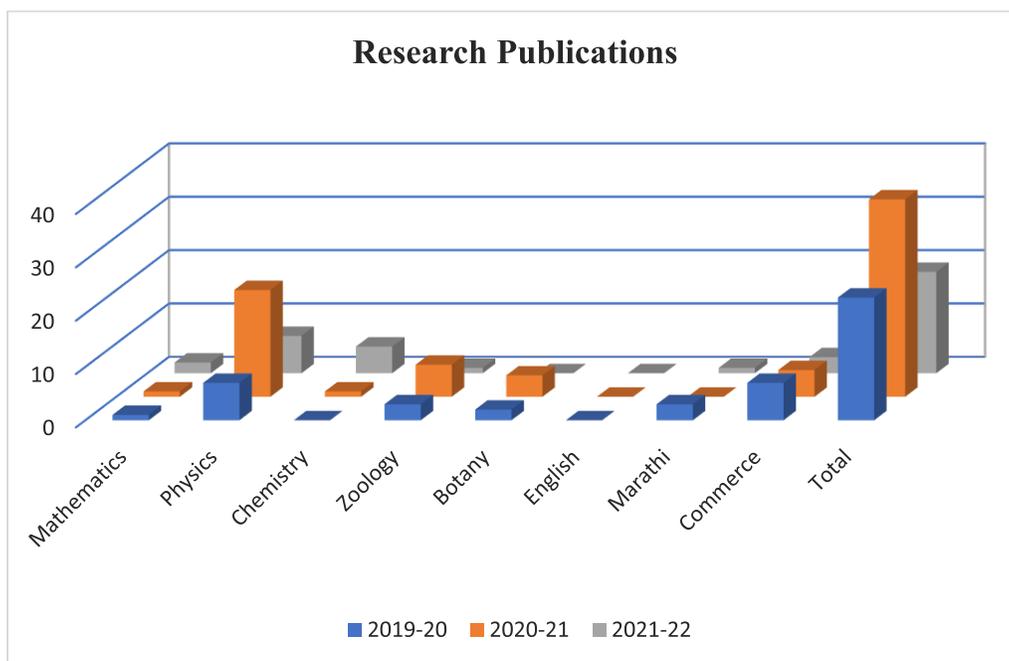
Following are some areas that admissible growth due to Academic Audit:

- 1. Research Publications**
- 2. Seminars/ Conferences/Workshops/Webinar conducted for students by the departments**
- 3. FDP/Orientation/Refresher/ Workshops attained by Staff members**
- 4. Memorandum of Understanding (MoU)**
- 5. Research Collaborations**
- 6. Student's Success rate (Result Analysis)**
- 7. Add-on Courses/Certificate Courses**
- 8. Admissions in the Institute**
- 9. Students' achievements and overall Development**
- 10. Teacher's Award & Achievements**

### 1. Research Publications:

The quality of research work has a direct impact on the quality of teaching and learning in the classroom, which benefits students, society, and the country.

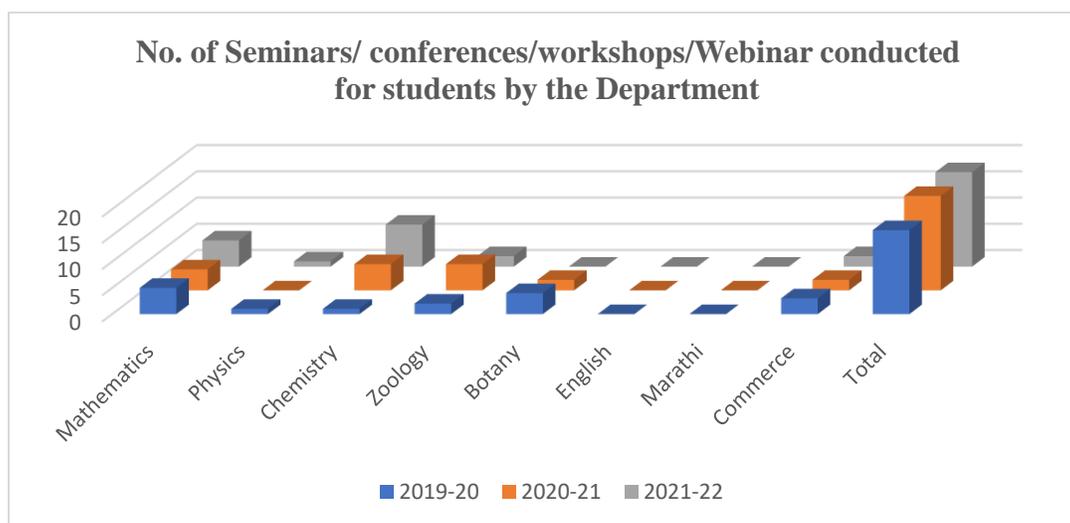
Name of Department	Number of Research Publications		
	2019-20	2020-21	2021-22
Mathematics	1	1	2
Physics	7	20	7
Chemistry	00	1	5
Zoology	3	6	1
Botany	2	4	00
English	00	00	00
Marathi	3	00	1
Commerce	7	5	3
<b>Total</b>	<b>23</b>	<b>37</b>	<b>19</b>



**2. Seminars/ conferences/workshops/Webinar conducted for students by the departments:**

Seminars/ conferences/workshops hold great importance in the life of a student. These are platforms not only to learn new aspects, others perspectives and latest information, but also a good way of networking. There are many benefits which one get from attending these first confidence then networking, information, recent trends in the subject and motivation.

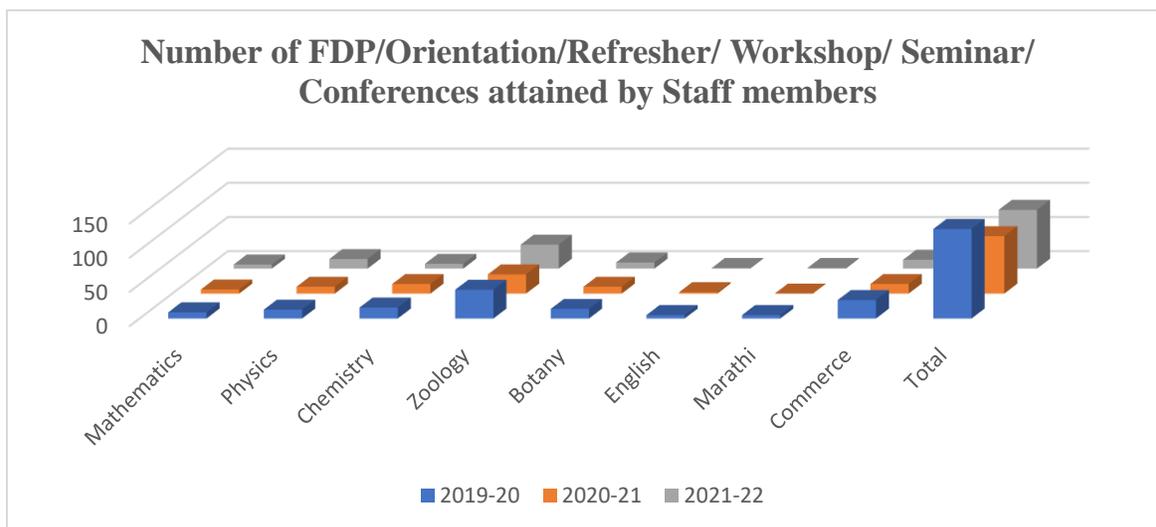
Name of Department	No. of Seminars/ conferences/workshops/Webinar conducted for students by the department		
	2019-20	2020-21	2021-22
Mathematics	5	4	5
Physics	1	00	1
Chemistry	1	5	8
Zoology	2	5	2
Botany	4	2	00
English	0	0	0
Marathi	0	0	0
Commerce	3	2	2
	16	18	18



### 3. FDP/Orientation/Refresher/ Workshops attained by Staff members:

There has been accumulating evidence about the ineffectiveness of the traditional way of teaching. The importance of these programs has been attached to better responsiveness to advance situations and criticalities of the subject. FDPs, Orientation programs, Refresher programs, Workshops have proven to be successful for teaching skills in higher education by making the learning methodology more acceptable, easy to comprehend, contemporary yet rigorous in evaluation procedures.

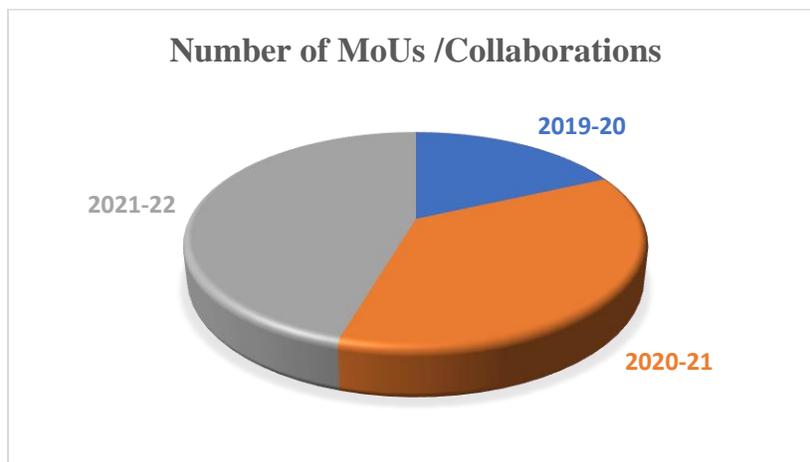
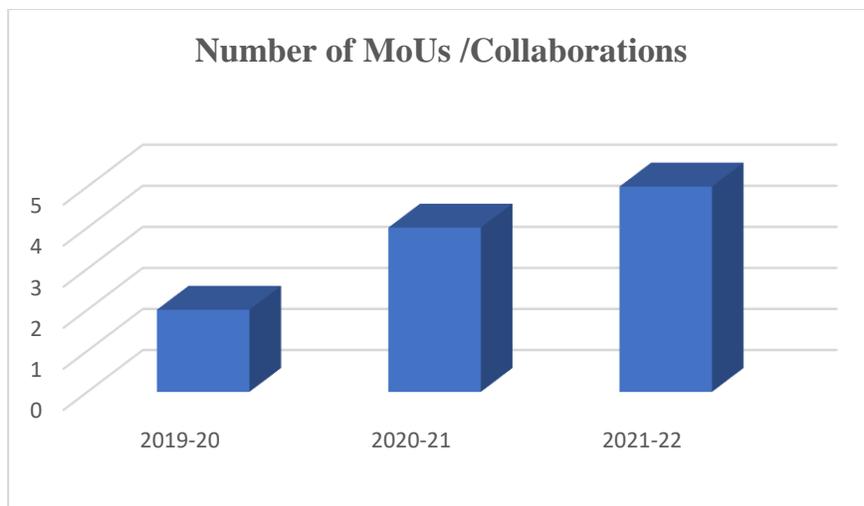
Name of Department	Number of FDP/Orientation/Refresher/ Workshop/ Seminar/ Conferences attained by Staff members		
	2019-20	2020-21	2021-22
Mathematics	9	6	6
Physics	13	10	14
Chemistry	16	14	7
Zoology	42	28	35
Botany	14	10	9
English	5	2	1
Marathi	5	00	01
Commerce	27	14	13
<b>Total</b>	<b>131</b>	<b>84</b>	<b>86</b>



**4. Memorandum of Understanding (MoU)**

MOU sets out opportunities for collaboration and positive academic engagement between institutions to mutually benefit, without establishing a formal legal relationship between the two institutions. In other words, adopt the best practices it serves as a platform where there can be cooperation on new or existing academic programs, development of joint research activities, staff exchange and student exchange programs can be carried out to both institutions.

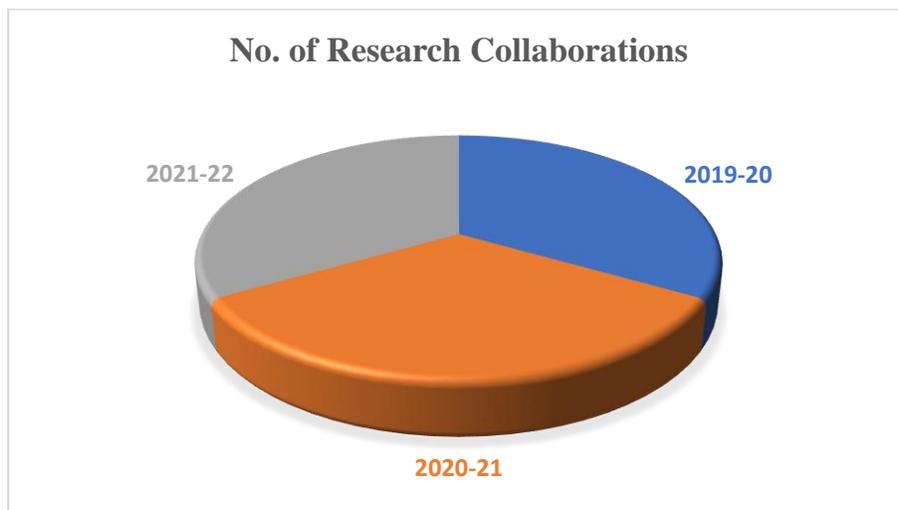
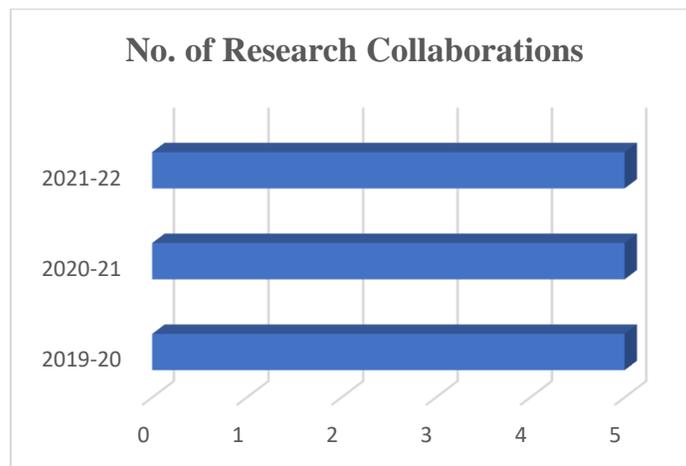
Year	2019-20	2020-21	2021-22
Number of MoUs /Collaborations	3	4	5



**5. Research Collaborations:**

It is widely acknowledged that academic research has made a significant contribution to the discovery of solutions to many of the problems that our society and industry face. The necessity for knowledge sharing between research organizations and industry is becoming more apparent. Institutional alliances that allow knowledge to be pooled together have sprung up in response to the growing importance of multidisciplinary subjects.

Year	2019-20	2020-21	2021-22
No. of Research Collaborations	5	5	5



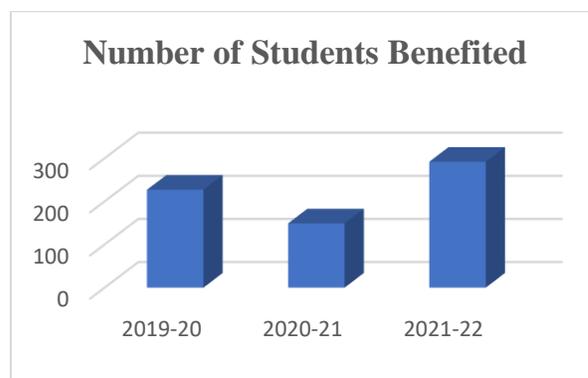
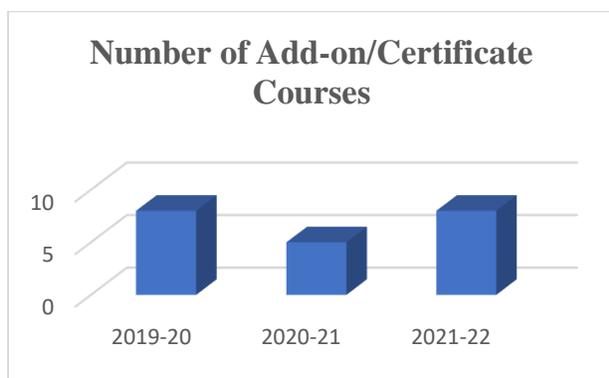
### 6. Student's Success rate (Result Analysis)

Success rate of the students defines the standard of academics in the institute.

Name of Department	2019-20	2020-21	2021-22
Mathematics	100	100	100
Physics	100	100	100
Chemistry	100	100	100
Botany	100	100	100
Zoology	100	100	100
English	100	100	49.18
Marathi	100	100	95

### 7. Add-on Courses/Certificate Courses:

Year	2019-20	2020-21	2021-22
Add-on Courses/ Certificate Courses	8	5	8
Number of Student Benefited	227	149	292

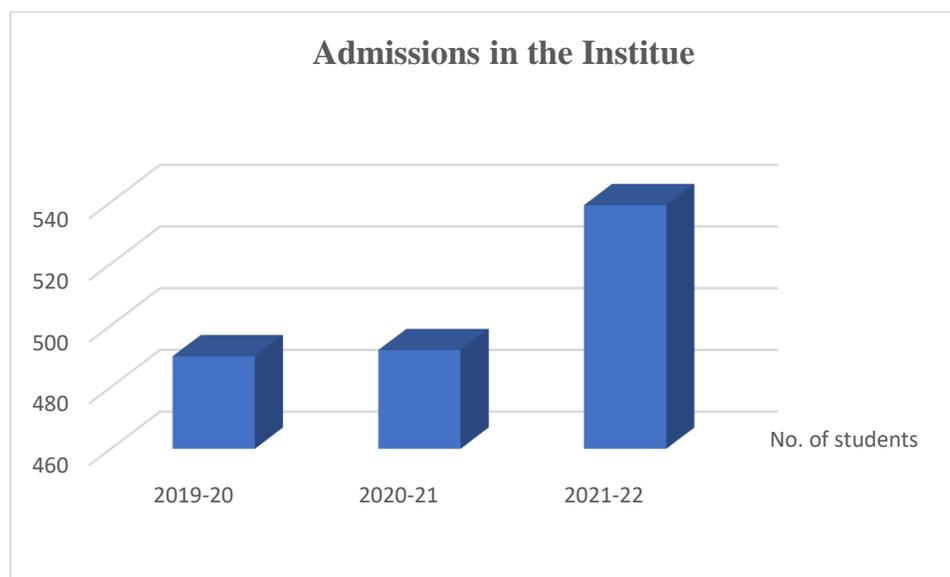


### 8. Admissions in the Institute:

As our institute is in rural area, it is very important for us to keep struggling for admission, as the students in local area and nearby village are not much aware about the UG courses available in the region. They used to go to the nearby city Amravati for admission. So, it becomes important for us to keep in touch with students in local area as well as in the nearby villages. We are pretty much able to attract these students to undergo UG in Science and Commerce by dedication in teaching, extension activities, Career Counselling (Door to Door) etc.

Following table gives information about number of students admitted in the academic sessions 2019 to 2022:

Year	2019-20	2020-21	2021-22
<b>No. of students</b>	490	492	539



9. Students' Achievements and Overall Development:

AVISHKAR -1<sup>st</sup> Prize  
(University Level)  
Organized Sant Gadge Baba  
Amravati University, Amravati



AVISHKAR -1<sup>st</sup> Prize  
(College Level)  
P.R.Pote College of Engg. &  
Management , Amravati  
Under the agency Sant  
Gadge Baba Amravati  
University, Amravati

Shodhmohotsav-1<sup>st</sup> Prize  
Organized by Brijlal Biyani Science  
College, Amravati





Yuva Mohotsav-2022  
Singing Competition-Participation

3<sup>rd</sup> Prize  
Singing Competition-At Arts  
and Science College, Kurha



First consolation prize at J B Science  
college, Wardha

# VINAYAK VIDNYAN MAHAVIDYALAYA, NANDGAON KH.



Intercollegiate Seminar Competition BNB college, Digras- Received 3<sup>rd</sup> prize and certificates



Intercollegiate Seminar Competition Brijlal Biyani College, Amravati.- Received 2<sup>nd</sup> prize & certificates



Intercollegiate Drawing Competition, Shri Shivaji Arts, Com. and Sci. College, Akola- Received 3<sup>rd</sup> prize and certificates



Poster Competition

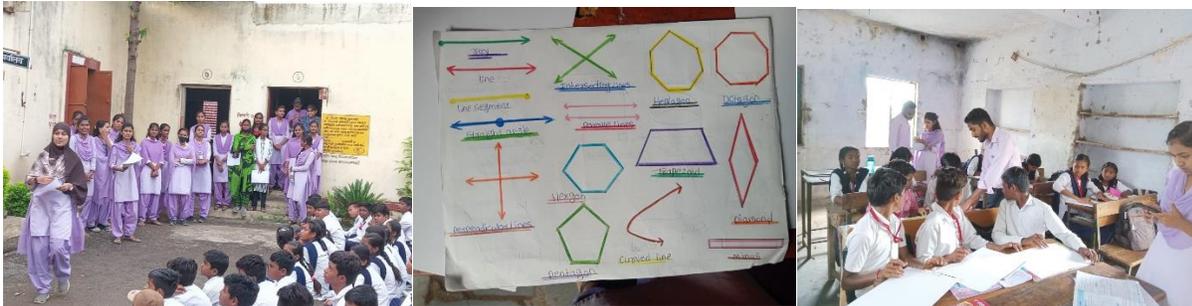
Online Project Competition



AVISHKAR Competition Participation



Pair & Share- An Activity by the students for the students in the neighborhood school



By this activity students will understand their social responsibilities by understanding the problems of school going students coming form near by Villages

Activity by-Department of Mathematics

10. Teachers Awards and Achievements:



Dr. Gajendrasingh Pachlore  
Assistant Professor, Dept. Of  
Zoology

Excellent Coordinator Taluka Level of Career Katta Own-2<sup>nd</sup> Prize



(Dr. Gajendrasingh Pachlore receiving award of Career Katta at Shri. Shivaji Science College, Amravati)



Dr. Suchita P. Khodke  
Assistant Professor, Dept. of Botany  
& IQAC-Coordinator

(Award of Excellence-Green Army Club)

(Award of Excellence-The Obstetrics and Gynecological  
Society, Amravati)



Dr. Prashant Kharat  
Assistant Professor, Dept. of Physics



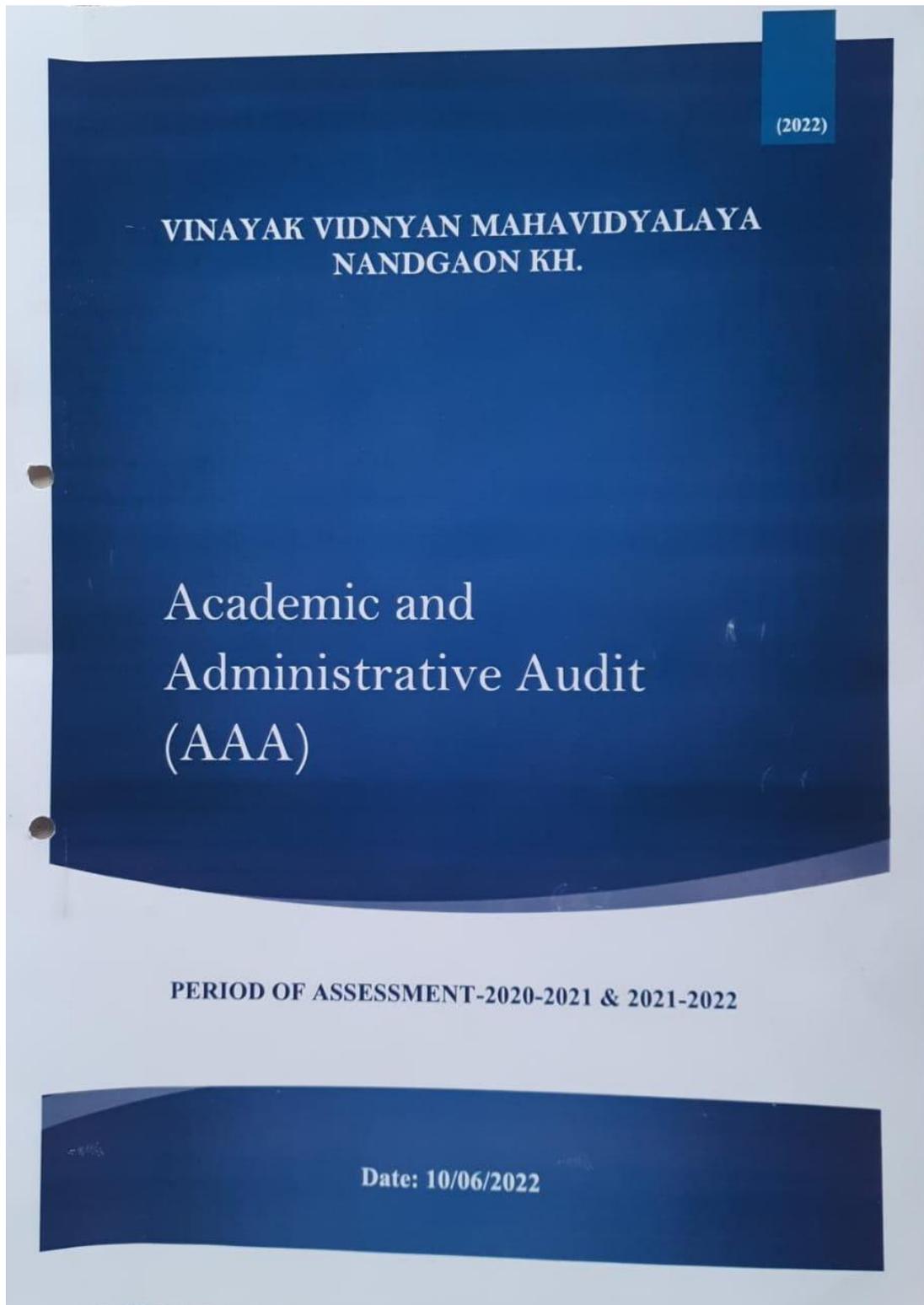
(International Scientist Award-2021- Dr. Prashant B. Kharat)

Dr. Pratibha Mahalle  
Assistant Professor,  
HoD, Dept. of Zoology



(Best Performance Award- Garden Revitalizing Ideal Necessities)

II. ACADEMIC AND ADMINISTRATION AUDIT (AAA)



VINAYAK VIDNYAN MAHAVIDYALAYA, NANDGAON KH.

ACADEMIC AND ADMINISTRATIVE AUDIT

PERIOD OF ASSESSMENT-2020-2021 & 2021-2022

DATE OF AUDIT:10/06/2022

✦ The Audit Committee:

1. **Dr. R. M. Patil**, Professor and Head Department of English, VidyaBharati Mahavidyalaya, Amravati

External Expert

2. **Dr. S. A. Waghuley**, Professor, Department of Physics, Sant Gadge baba Amravati University, Amravati

External Expert

3. **Dr. Alka Bhise**

Principal, Vinayak Vidnyan Mahavidyalaya, Nandgaon Kh. Dist: Amravati

4. **Dr. Suchita Khodke**

IQAC Coordinator, Vinayak Vidnyan Mahavidyalaya, Nandgaon Kh. Dist: Amravati

✦ AUDIT SCHEDULE

Time	Activity /Department
9.30 - 9.40 am	Reception
9.40-10.00 am	Discussion with Principal
10.00 - 10.20 am	Department of Botany
10.20 - 10.40 am	Department of Zoology
10.40 - 11.00 am	Department of Physics
11:00 - 11:20 am	Department of Chemistry
11:20 - 11.40 am	Department of Mathematics
11.40-12:10 pm	Language Departments ( English & Marathi)
12:10 - 12:30 pm	Department of Physical Education
12:30 - 12.50 pm	Library
1:00 -2:00 pm	Lunch Break
2: 10 - 2:50 pm	NSS, NCC, Student Council, Clubs & Cells
2.50 - 3.00 pm	Tea
3.00 – 3.30 pm	Discussion with IQAC

VINAYAK VIDNYAN MAHAVIDYALAYA, NANDGAON KH.

**General Observations:**

1. The Institution is an undergraduate Science and Commerce College.
2. Affiliated to Sant Gadge baba Amravati University, Amravati.
3. The college facing 1<sup>st</sup> cycle accreditation by NAAC.
4. Progressive vision of the Management & Principal with a definite plan of action following a decentralized administrative network.
5. Qualified and committed faculty members.
6. The Institution is ISO certified.
7. Departments function in alignment with the institutional quality policies.
8. Faculty members - 22; Administrative staff- 11.
9. Total faculty members with PhD – 15.
10. The percentage of enrolment is good.
11. Has a total of 500+ enrolled students.
12. An active IQAC exists.
13. Preparing for the 1<sup>st</sup> cycle of NAAC accreditation.
14. Total MoU's – 12.
15. Adequate facilities are provided in the library.
16. Sufficient land has been purchased for infrastructure augmentation.

**Specific area-wise suggestions**

**College Office**

1. Periodic surveillance audits may be performed for keeping records updated.
2. Spatial rearrangement and sectional informative boards may be provided.
3. A full-fledge digital enquiry facility is suggested.
4. Most of the registers are up to date.

VINAYAK VIDNYAN MAHAVIDYALAYA, NANDGAON KH.

5. The display board may be installed at the entrance of the campus and in front of every department.

**Programmes, Curriculum, and Supportive Courses**

1. More programmes, especially at the undergraduate level may be started in accordance with NEP and stakeholder requirements.
2. Specific documents may be kept in all departments regarding curriculum transaction, including Remedial, Tutorials, Bridge classes, Industrial visits, educational tours etc.
3. Relevance of cross cutting issues should be categorized separately with specific mention.
4. All departments have to resort to more student centric approach.
5. Feedback mechanism has to be performed and completed with proper directions from IQAC.
6. There should be a mechanism to monitor the quality of supportive courses such as certificate courses, skill training, spoken English classes, value education etc started by the departments.

**Teaching Learning and Evaluation**

1. Systematic planned training should be given to all teachers on all areas of academic and extra-academic requirements.
2. All remaining teachers should be insisted to complete Ph.D. in a stipulated time.
3. National and International exposure of teachers is highly suggested.
4. Tutorial system has to be strengthened to enhance the learning process.
5. Overall Results of the institution has to be improved.
6. Online evaluation systems can be introduced.
7. The present method of Feedback on curriculum should be made more effective. All departments may be guided by IQAC for a Curriculum Audit.

**Research and Extension.**

1. Research activities can be promoted effectively through Research centers.
2. A research culture should prevail in the campus.

VINAYAK VIDNYAN MAHAVIDYALAYA, NANDGAON KH.

3. College policy may be more effectively implemented on Research projects and Publications by the faculty members.
4. Quite a good number of extension activities are undertaken by all departments. Sensitization programmes involving students in identified communities could be systematically organized.
5. Considering the legacy of the institution, a committee may be formed to assess the quality of extension activities promoted from the campus.

**Administrative Staff**

1. Trainings may be extended to segments of the administrative staff, such as Office, Security, and other supportive personal.
2. Training should be given in strengthening e-governance.
3. Administrative staff is well trained in IT skills.

**Governance**

1. Vision and Mission of the Institution is followed all through the planning.
2. An inclusive system of management was observed.
3. A Development plan and a policy document exists, with timely implementation.
4. Sufficient welfare measures are provided to the staff.

**Infrastructure**

1. Amidst space constraints, it was noted that sufficient care is being taken to accommodate all required facilities.
2. Staff rooms/ work environment of certain departments have to be augmented.
3. Museums of Botany and Zoology departments need further uplift.
4. Good and adequate facilities are given for the Physically challenged.
5. There is further scope in developing ICT facilities.
6. Space constraints can also be seen in providing extracurricular facilities. The available facilities are properly utilized.

VINAYAK VIDNYAN MAHAVIDYALAYA, NANDGAON KH.

✦ **Student Support and Progression**

1. It is suggested that a monitoring committee may be formed to assess the quality and need of Add-On / Certificate courses offered from the institution.
2. Through career assistance cell more students should be supported or guided for national exams like JAM.
3. Career counseling must be intensified to improve the attainment in competitive exams.
4. A set of teachers can be trained for dedicated counseling.
5. Skill development has to be promoted further.

✦ **Library**

1. The overall ambience of the college library is good.
2. Digital remote access with digital repositories may be introduced to cater to the needs of online references.
3. A library committee exists. The implementation of library policy may be monitored.
4. Usage of library by the faculty members is good.
5. An information display system can be set up in front of the library.

✦ **Green initiatives and inclusiveness**

1. The College is resorting to a green campus concept.
2. Green/Waste/Energy audits were performed sufficiently.
3. Sufficient information has been conveyed to students and staff regarding important days observed, national obligations, human rights, values etc. through the general display system of the campus.

✦ **MoU's and Collaborations**

1. Placement Cell of the college should be encouraged to have agreements with Industrial establishments for training and placements.
2. Student exchange with other institutions should not be confined to project experiments alone.

VINAYAK VIDNYAN MAHAVIDYALAYA, NANDGAON KH.

3. Every MoU is active and performed activities as per the agreement.
4. College should investigate possibilities of collaborations with institutions for new areas of study as per the NEP.

**Documentation**

1. Teachers are maintaining a work diary.
2. Although the departments maintain documents, effective updating is monitored by IQAC.
3. There is a common institutional format for documentation regarding student participation and attendance list, Geo-tagging, and report of various events.

**Departmental Observations**

**1) Chemistry:**

- a) Work environment within the staff room is good
- b) Stocks registers are authenticated by HoD
- c) Results are satisfactory
- d) The chemical waste management system is good and functional

**2) Botany:**

- a) Results can be improved
- b) A Green Calendar shall be prepared
- c) Museum needs an uplift.
- d) Herbal Garden and Botanical Garden should be developing.
- e) The Green Army Club shall organize a Nature Camp for the students.

**3) Zoology:**

- a) Museum needs an uplift.
- b) Results, though acceptable, must be improved
- c) The percentage of cross cutting issues integrated in the curriculum has to be documented.

**4) Physics:**

- a) Results should be improved.
- b) Add-on courses can be more specific and supportive.
- c) Revamp the staff room and the laboratory.
- d) Documentation has to be improved.

**5) Mathematics:**

- a) Proposal shall be sent to the Board of Studies requesting for a syllabus change
- b) Work environment in the staff room is fairly good.
- c) More extension activities shall be initiated.

**6) English/ Marathi:**

- a) Results need improvement.
- b) Technical facilities available are under utilized.
- c) Quality enhancement programmes for staff in the area of communication and language stabilization can be initiated by the department.
- d) Should devise future plans for the department.

**7) Commerce**

- a) Results have to be improved.
- b) Tutorial and Remedial classes are not proper.
- c) ICT usage is low
- d) Separate Record has to be kept for CIE

**8) Physical education:**

- a) Initiate Physical fitness class of three days duration for all faculty and staff
- b) Yoga course shall be commenced at the earliest
- c) The number of students participation should be increase in interstate and national level

**9) NSS. NCC. Clubs. Committees:**

- a) Sensitization programmes shall be initiated for the students
- b) Community collaborations and student-community rapport shall be established to undertake socially relevant projects

**10) Website:**

- a) Website should be refurbished in terms of content and presentation
- b) A committee shall be constituted to refine the website to national standard

**11) IQAC**

The following initiatives are suggested

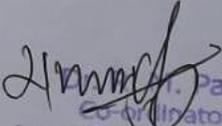
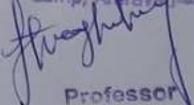
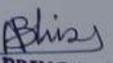
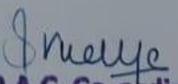
1. Awareness on NEP to the staff.
2. Training on data/proof compilation based on new NAAC format.
3. Training on a Unified Documentation System.
4. Use of Moodle in all departments have to be promoted -
5. NAAC awareness among students and ensure their participation -
6. A systemized framework for PBAS, Feedback consolidation, etc.
7. Quality Initiatives and Future Plans of IQAC shall be well charted .
8. IQAC has to develop a separate webpage with all mandatory links .
9. IQAC should ensure that all the departments, Cells, Clubs, NSS, NCC, College Union, etc. maintain an activity register to document each and every activity carried out in the college with the student's signature.

## VINAYAK VIDNYAN MAHAVIDYALAYA, NANDGAON KH.

### General Suggestions

1. There should be an overall enhancement of quality in personal, professional, Infrastructure, student outcome and administration.
2. The development plan can be amended to meet the requirements of NEP.
3. IQAC should ensure and take initiatives to enhance the interactive capacity of teachers.
4. Formative Assessment shall be institutionalized through monthly test papers so as to cater to CIE.
5. It should be noted that the IQAC is the quality command centre of the campus and therefore should give appropriate functional directives.
6. The approach to Remedial/tutorial/bridge classes should be well defined.
7. Participation certificate should be given to the faculty for their involvement in administrative activities.
8. Women empowerment activities should be confined to accreditation requirements.

### Audit Team Signature:

<p><b>Dr. R. M. Patil,</b> Professor and Head Department of English, VidyaBharati Mahavidyalaya, Amravati <b>External Expert</b></p>	 <p>Dr. R. M. Patil Co-ordinator Internal Quality Assurance Cell Vidya Bharati Mahavidyalaya Camp, Amravati-44 602 (M.S.)</p>
<p><b>Dr. S. A. Waghuley</b> Professor, Department of Physics, Sant Gadge baba Amravati University, Amravati <b>External Expert</b></p>	 <p>Professor Department of Physics Sant Gadge baba Amravati University Amravati</p>
<p><b>Dr. Alka Bhise</b> <b>Principal,</b> Vinayak Vidnyan Mahavidyalaya, Nandgaon Kh. Dist: Amravati</p>	 <p>PRINCIPAL Vinayak Vidnyan Mahavidyalaya, Nandgaon Khan, Dist. Amravati</p>
<p><b>Dr. Suchita Khodke</b> <b>IQAC Coordinator,</b> Vinayak Vidnyan Mahavidyalaya, Nandgaon Kh. Dist: Amravati</p>	 <p>I.Q.A.C. Co-ordinator Vinayak Vidnyan Mahavidyalaya Nandgaon Kh.</p>



VINAYAK VIDNYAN MAHAVIDYALAYA

Nandgaon Khandeshwar, Dist. Amravati

(An Institute run by Pravin Khodke Memorial Trust, Amravati.)

Sau. Sulabha Sanjay Khodke  
(MLA, Amravati)  
President, P.K.M. Trust, Amt

College Code : 197 | Ph. No. 07221-222245 |  
Email : vvm197@sgbau.ac.in

Dr. Alka Anant Bhise  
Principal  
Mob. 9823526341

Ref. No.

Date :

OUTWARD No. PLMT/VVM/2206/3195A

DATE : 10.06.2022

To,

Dr. R. M. Patil

Professor and Head

Department of English

VidyaBharti Mahavidyalaya, Amravati.

Respected sir,

This is to acknowledge our thanks for your keen observation and evaluation of different departments and administration while working as a member of external expert committee of academic and administrative audit which was scheduled on dated 10 June 2022 for session 2020-21 and 2021-22 of science and commerce faculty. The suggestions you gave for the improvement of the quality of teaching, research, administration, and curricular and extra-curricular activities shall be considered to improve the standard of our institute.

I look forward for your support in future also.

Thanking You

Recd  
Amr

*Bhise*  
Dr. Alka A. Bhise  
PRINCIPAL  
Vinayak Vidnyan Mahavidyalaya,  
Nandgaon Khan, Dist. Amravati



VINAYAK VIDNYAN MAHAVIDYALAYA

Nandgaon Khandeshwar, Dist. Amravati

(An Institute run by Pravin Khodke Memorial Trust, Amravati.)

Sau. Sulabha Sanjay Khodke  
(MLA, Amravati)  
President, P.K.M. Trust, Amt

College Code : 197 | Ph. No. 07221-222245 |  
Email : vvm197@sgbau.ac.in

Dr. Alka Anant Bhise  
Principal  
Mob. 9823526341

Ref. No.

Date :

OUTWARD No. PLMT/VVM/2206/3195A

DATE : 10.06.2022

To

Dr. S. A. Waghuley

Professor,

Department of Physics,

Sant Gadge Baba Amravati University, Amravati

Respected sir,

This is to acknowledge our thanks for your keen observation and evaluation of different departments and administration while working as a member of external expert committee of academic and administrative audit which was scheduled on dated 10 June 2022 for session 2020-21 and 2021-22 of science and commerce faculty. The suggestions you gave for the improvement of the quality of teaching, research, administration, and curricular and extra-curricular activities shall be considered to improve the standard of our institute.

I look forward for your support in future also.

Thanking You

Received  
S. A. Waghuley

*Alka Bhise*

Dr. Alka A. Bhise  
PRINCIPAL

Vinayak Vidnyan Mahavidyalaya,  
Nandgaon Khan, Dist. Amravati

### III. GENDER AUDIT:

We should embrace the opportunity for continual growth in Diversity, Equity, and Inclusion (DEI). A gender audit enhances the collective capacity of the college to study its activities from a gender point of view and identify strengths and weaknesses in gender equality issues. To educate students about gender issues, as educational institutions play a crucial role, so it is important to measure the impact of society on the mentality of students towards the other gender. To accomplish this task, our college is always trying its best by doing various gender-related activities.

The college will conduct a gender audit from 2019–20 to 2021–22 to raise awareness about respect for all genders and find ways to make the campus safer for women. through a variety of seminars, self-defense workshops, and inspirational lectures about women's empowerment.

In accordance with the guidelines of the Supreme Court, UGC, and the Sexual Harassment of Women at Workplace Prevention, Prohibition, and Redressal Act 2013, the college has established an Internal Grievances Committee and Equal Opportunity Committee with the goal of preventing sexual harassment of any gender at the college. Throughout the year, a variety of seminars, guest lectures, and workshops are held to educate students about their legal rights and to combat sexual harassment.

**Link to Gender Audit:** <https://www.vinayakmahankh.in/pdf/Gender%20Audit.pdf>

#### IV. ADMINISTRATIVE AUDIT:

The Vinayak Vidnyan Mahavidyalaya Nandgaon Kh. is certified with **ISO 9001:2015** for **Quality Management system (QMS)**. It is one of the most popular standards in the world.

We satisfy the specifies requirements of ISO 9001:2015 for a quality management system.

Following are the specifies requirements for ISO 9001:2015 :

1. needs to demonstrate its ability to consistently provide products and services that meet customer and applicable statutory and regulatory requirements, and
2. aims to enhance customer satisfaction through the effective application of the system, including processes for improvement of the system and the assurance of conformity to customer and applicable statutory and regulatory requirements.

All the requirements of ISO 9001:2015 are generic and are intended to be applicable to any organization, regardless of its type or size, or the products and services it provides.

## ISO Certification

(Initial Issue date: 09/06/2021 – Expiry date:8/06/2024)

Globus Certificate of Registration



### Certificate of Registration

GCPL hereby certifies that

Reg. No.:AB101NX02020179N

**VINAYAK VIDNYAN MAHAVIDYALAYA,NANDGAON KH.**  
RUN BY: PRAVIN KHODKE MEMORIAL TRUST,AMRAVATI

**TQ. NANDGAON (KHANDESHWAR) DIST-AMRAVATI-444708, MAHARASHTRA, INDIA.**

has been independently assessed and is compliant with the requirement of

**ISO 9001:2015** Quality Management System

This certificate is applicable to the following product or service ranges:

**PROVIDING THE COURSES OF B.SC & B.COM.**

Initial Issue Date : 09. June. 2021    1st surveillance    : 09. June. 2022  
Expiry Date        : 08. June. 2024    2nd surveillance    : 09. June. 2023

\*Certificate validity is subject to clearing successful surveillance audit.



*[Signature]*  
Signed for and on behalf of GCPL



**UAF is a Member of International Accreditation Forum (IAF)**  
United Accreditation Foundation Inc 400 North Center DR STE 202 Norfolk, VA 23502 United States of America  
To verify the validity of this certificate please visit: [www.uafaccreditation.org](http://www.uafaccreditation.org). Surveillance audits shall be conducted at least once a calendar year, except in re-certification years. This is to certify that the Management Systems of this company has been found to conform to the above. If the certified client does not allow surveillance, re-certification audits, certificate should be returned to GCPL. This certificate remains the property of GCPL and this certificate is recognized by GCPL.  
Globus Certifications Pvt. Ltd. / Web:-[www.globuscertifications.com](http://www.globuscertifications.com) / E-mail: [ceoglobus1@gmail.com](mailto:ceoglobus1@gmail.com)



Go01 V2

V. WORKSHOPS ORGANIZED BY IQAC

Year	Name of the workshop/ seminar/ conference	Link to the Activity report on the website
2021-22	Two Days Online National Workshop on “Teaching Methodology”	<a href="https://www.vinayakmahankh.in/pdf/workshop/W%206.pdf">https://www.vinayakmahankh.in/pdf/workshop/W%206.pdf</a>
2020-21	one day online national workshop on "Women's Safety at Workplace and Management of Stress in Life"	<a href="https://www.vinayakmahankh.in/pdf/workshop/W%2011.pdf">https://www.vinayakmahankh.in/pdf/workshop/W%2011.pdf</a>
2020-21	One Day Webinar on "Teaching Metodology- Blended Teaching and Learning"	<a href="https://www.vinayakmahankh.in/pdf/workshop/W%2013.pdf">https://www.vinayakmahankh.in/pdf/workshop/W%2013.pdf</a>
2020-21	One Day Workshop on "Academic Performance Indicator"	<a href="https://www.vinayakmahankh.in/pdf/workshop/W%2014.pdf">https://www.vinayakmahankh.in/pdf/workshop/W%2014.pdf</a>
2020-21	Two Days Workshop on "Office Administration and Laboratory Management System"	<a href="https://www.vinayakmahankh.in/pdf/workshop/W%2015.pdf">https://www.vinayakmahankh.in/pdf/workshop/W%2015.pdf</a>
2020-21	One day online workshop on “Intellectual Property Right”	<a href="https://www.vinayakmahankh.in/pdf/workshop/W%2016.pdf">https://www.vinayakmahankh.in/pdf/workshop/W%2016.pdf</a>
2020-21	State Level Webinar on Library as a Learning Resource Center	<a href="https://www.vinayakmahankh.in/pdf/workshop/W%2022.pdf">https://www.vinayakmahankh.in/pdf/workshop/W%2022.pdf</a>
2019-20	National Level Webinar on IPR: Patent and Copyright	<a href="https://www.vinayakmahankh.in/pdf/workshop/W%2027.pdf">https://www.vinayakmahankh.in/pdf/workshop/W%2027.pdf</a>
2019-20	WORKSHOP ON NAAC PREPARATION AND DOCUMENTATION	<a href="https://www.vinayakmahankh.in/pdf/workshop/W%2034.pdf">https://www.vinayakmahankh.in/pdf/workshop/W%2034.pdf</a>
2019-20	One Day Workshop on " NAAC Preparation and Documentation"	<a href="https://www.vinayakmahankh.in/pdf/workshop/W%2035.pdf">https://www.vinayakmahankh.in/pdf/workshop/W%2035.pdf</a>

**VI. CAREER ORIENTED AND ADD-ON COURSES:**

**Career oriented and add-on Courses: 2017-18**

Number of Add on /Certificate/Value added programs offered and online MOOC programs like SWAYAM, NPTEL etc. where the students of the institution have benefitted during the year 2017-18.

2017-18								
Sr No	Name of Add on Certificate Programs offered	Course Code	Year of offering	No. of times offered during the same year	Duration of the course	Number of students enrolled in the year	Number of Students completing the course in the year	Remarks
1	Certificate Course in Tally ERP -9	Commerce	2017-18	First time	30 days	30	30	
2	Certificate Course Grammar for Competitive Exam	English	2017-18	First time	30 days	42	42	

**Career oriented and add-on Courses: 2018-19**

Number of Add on /Certificate/Value added programs offered and online MOOC programs like SWAYAM, NPTEL etc. where the students of the institution have benefitted during the year 2018-19.

2018-19								
Sr No	Name of Add on Certificate Programs offered	Course Code	Year of offering	No. of times offered during the same year	Duration of the course	Number of students enrolled in the year	Number of Students completing the course in the year	Remarks
1	Certificate Course Basic Nursery Techniques and Management	Botany	2018-19	First time	30 days	30	30	
2	Certificate Course Vedic Mathematics	Mathematics	2018-19	First time	30 days	28	28	
3	Certificate Course Grammar for Competitive Exam	English	2018-19	First time	30 days	49	49	
4	Certificate Course in Goods and Services Marketing	Commerce	2018-19	First time	30 days	30	30	

**Career oriented and add-on Courses: 2019-20**

Number of Add on /Certificate/Value added programs offered and online MOOC programs like SWAYAM, NPTEL etc. where the students of the institution have benefitted during the year 2019-20

2019-20								
Sr No	Name of Add on Certificate Programs offered	Course Code	Year of offering	No. of times offered during the same year	Duration of the course	Number of students enrolled in the year	Number of Students completing the course in the year	Remarks
1	Certificate Course in Investment Planning	Commerce	2019-20	First time	30 days	40	40	
2	Basics of Spoken English	English	2019-20	First time	30 days	25	25	
3	Certificate Course in Vedic Mathematics	Mathematics	2019-20	First time	30 days	25	25	
4	Certificate Course in Soil Testing and Analysis	Chemistry	2019-20	First time	30 days	30	30	
5	Certificate Course in Ornamental Fishery	Zoology	2019-20	First time	30 days	20	20	
6	Certificate Course in Plant Tissue Culture	Botany	2019-20	First time	30 days	36	36	

7	Certificate Course in Electrical Equipment Repairing and Maintenance	Physics	2019-20	First time	30 days	20	20	
8	शुद्ध लेखन विषयक अभ्यासक्रम	मराठी	2019-20	First time	30 days	31	31	

### Career oriented and add-on Courses : 2020-21

Number of Add on /Certificate/Value added programs offered and online MOOC programs like SWAYAM, NPTEL etc. where the students of the institution have benefitted during the year 2020-21

2020-21								
Sr No	Name of Add on Certificate Programs offered	Course Code	Year of offering	No. of times offered during the same year	Duration of the course	Number of students enrolled in the year	Number of Students completing the course in the year	Remarks
1	Certificate Course in Garden Revitalizing Idea Necessities	Botany	2020-21	First time	30 days	28	28	
2	Certificate Course on Design Fabrication of DC Power supply	Physics	2020-21	First time	30 days	20	20	
3	Certificate Course in Soil Analysis	Chemistry	2020-21	First time	30 days	20	20	
4	Certificate Course in "online e-content of digital marketing	Commerce	2020-21	First time	30 days	61	61	

5	Certificate Course in Apiculture	Zoology	2020-21	First time	30 days	20	20	
---	----------------------------------	---------	---------	------------	---------	----	----	--

**Career oriented and add-on Courses : 2021-22**

Number of Add on /Certificate/Value added programs offered and online MOOC programs like SWAYAM, NPTEL etc. where the students of the institution have benefitted during the year 2021-22

2021-22								
Sr No	Name of Add on Certificate Programs offered	Course Code	Year of offering	No. of times offered during the same year	Duration of the course	Number of students enrolled in the year	Number of Students completing the course in the year	Remarks
1	Certificate Course in	Botany	2021-22	First time	30 days	25	25	
2	Certificate Course in Electrical Equipment Repairing and Maintenance	Physics	2021-22	Repeated	30 days	20	20	
3	Certificate Course in basics of Spoken English	English	2021-22	First time	30 days	48	48	
4	Certificate Course in Water Analysis	Chemistry	2021-22	First time	30 days	30	30	
5	Certificate Course in “Vedic Maths for Competitive Examinations”	Mathematics	2021-22	First time	30 days	40	40	
6	Certificate Course in	Commerce	2021-22	First time	30 days	42	42	

	“Investment Planning”.							
7	Certificate Course in Ornamental Fisheries	Zoology	2021-22	Repeated	30 days	20	20	
8	Certificate Course on Heena designs(Mehndi)	Women cell	2021-22	First time	30 days	60	60	

**Year wise benefited Students through Career oriented and add-on Courses:**

Number of students enrolled in subject related Certificate/ Add-on/Value added programs and also completed online MOOC programs like SWAYAM, NPTEL etc. year wise during last five years

Year	2017-18	2018-19	2019-20	2020-21	2021-22
<b>Number of Students</b>	<b>72</b>	<b>137</b>	<b>227</b>	<b>149</b>	<b>292</b>

